# Vice Chancellor’s Impact Awards 2018

# *Nomination Form*

For the purpose of the Awards, ‘impact’ is defined as an effect on, change or benefit to the economy, society, culture, public policy or services, health, the environment or quality of life, beyond academia.

**Please review the Guidance for Applicants attached before completing the nomination form.** Please complete all sections and send the completed form to the Research Strategy Officeby email: impact@admin.cam.ac.uk.

Nominations must be associated with an entry in the Impact Repository (see Guidance for Applicants), therefore, please also upload the form to the Repository.

Deadline: **5pm on 7 May 2018**

All applicants will be invited to attend the award ceremony on 9 July 2018 in the Old Schools.

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| --- | --- |
| **Name of impact case study: *please use prefix IA2018 in your title*** | **IA2018:** |
| **School:** |  | **Department(s):** |  |
| **Is your application interdisciplinary?If YES, please list disciplines** |  |
| **University of Cambridge Research lead(s):**(to share prize money) | **Name** | **Email address** |
|  |  |  |
| **Confirm that photograph of research lead(s) is attached:** |[ ]
| **Impact Repository ID number:****Compulsory.** See Guidance for Applicants, Eligibility para. 6. |  |
| **Impact Summary:** maximum 100 wordsWrite a concise and compelling summary of the impact which may be used for promotional material.Include key facts and figures and clearly identify the impact(s) claimed. |  |
| **Details of underpinning research:** maximum 500 words Research must have been conducted from 2000 to date. What research underpinned the impact? Was there a particular problem the research sought to address? Do not focus solely on the project lead if the research was conducted by a team or was collaborative with other teams/organisations. Describe more than publications and goals. Clarify the nature of the research. Describe the methodologies and the key findings in an accessible way.  |  |
| **Research publications:**List at least one and up to five research publications associated with the underpinning research |  |
| **Details of the impact:** maximum 700 wordsImpact must have occurred on or after 1 August to 2013.Write in an accessible style; assessors will not necessarily be from your specific research field.Beneficiary or impact type subheadings can be a useful device to ensure the focus is on impact rather than research.Explain how the beneficiaries were engaged.Clarify the contribution and proportionality of the research to the impact.Provide contextual information – societal challenge, opportunity, market size etc. Include evidence (e.g. quote testimony) rather than only referring to other documents.Include quantitative and qualitative evidence wherever appropriate.  |  |

**Please do not exceed four sides.** For further information or guidance, please contact Catherine Hurley, Deputy REF Manager (Impact): impact@admin.cam.ac.uk, 01223 339201.

# Vice Chancellor’s Impact Awards 2018

# *Guidance for Applicants*

The awards were established to recognise and reward those whose research has led to excellent impact. Awards will initially be judged by your School, with one prize of £1,000 awarded to the best impact in each School. An overall prize worth an additional £1,000 will be awarded to the best of these School winners.

The deadline for nominations is **5pm on Monday 7 May 2018**

All applicants will be invited to attend the award ceremony and reception on Monday 9 July 2018 in the Old Schools.

**Scope**For the purpose of the Awards, ‘impact’ is understood as:

***An effect on, change or benefit to the economy, society, culture, public policy or services, health, the environment or quality of life, beyond academia.***

Impact includes, but is not limited to, an effect on, change or benefit to:

* the activity, attitude, awareness, behaviour, capacity, opportunity, performance, policy, practice, process or understanding
* of an audience, beneficiary, community, constituency, organisation or individuals
* in any geographic location whether locally, regionally, nationally or internationally

Impact includes the reduction or prevention of harm, risk, cost or other negative effects.

Impact on research or the advancement of academic knowledge within the higher education sector (whether in the UK or internationally) is excluded. Major impacts on curricula and teaching pedagogy which extend significantly beyond the University of Cambridge are included.

**Eligibility**

1. The underlying research must have been conducted since 1 January 2000 and have been undertaken by at least one researcher (post-doctoral researcher or academic) **employed by the University of Cambridge at the time research was conducted.** In line with REF eligibility rules, postgraduate students are not eligible to apply; research conducted jointly by research staff and postgraduate students is eligible, but the research staff must be the named nominee(s).
2. The **impact must have occurred no earlier than 1st August 2013**, the day after the REF 2014 impact period ended. Impact case studies submitted to REF 2014 are eligible as the basis for awards, but only if there has been further impact; impact case studies submitted verbatim from REF 2014 will not be eligible.
3. Nominations must be uploaded to the [Impact Repository](https://docs.ref.cam.ac.uk/impactcases/Pages/default.aspx) using the *Nomination Form* (see further guidance below) and emailed to Impact@admin.cam.ac.uk by the deadline. **If you cannot access the repository via this link, you will need to speak to your Departmental Administrator who will arrange access or upload for you depending on departmental policy.**
4. Impact cases nominated for previous rounds of the Vice-Chancellor’s Impact Awards are eligible, but must be updated to reflect new developments. **Previous winning case studies are not eligible.**
5. At least **five** entries must be received from a School, otherwise no winner will be declared from that School.
6. As part of the process, you will have the opportunity to learn how to add an impact case to the [*University’s Impact Repository*](https://docs.ref.cam.ac.uk/impactcases/Pages/default.aspx)*.* Speak to your Department Administrator who will either give you access to the Repository or upload the nomination on your behalf. After the Impact Awards, you may wish to update and expand the nomination in the Repository, adding more information as and when new impact occurs, so that the nomination can potentially become a REF 2021 impact case study.

Questions about the process can be sent to impact@admin.cam.ac.uk.

**Assessment**

Nominations will be judged initially by a panel at School level. One winner from each School (provided we have received five or more entries) will then go forward to be eligible to win the overall best impact award which will be selected by external judges.

The award is intended to recognise a strong commitment to the creation of impact underpinned by research undertaken at the University of Cambridge. We expect to recognise researcher staff at all levels of seniority. The judges will look at both the reach and significance of impact, recognising that significant and meaningful impact may be evidenced among smaller groups of people where this is the intended scope for beneficiaries, as well as projects with broader reach.

The judges will be looking for:

* A clear relationship between the impact and the underpinning research
* The benefits of the impact, which should be clear and evidence-based.

**Nomination and award process**

1. Those eligible for awards may self-nominate or can be nominated by someone else.
2. Nomination must be made by email to impact@admin.cam.ac.uk by no later than **5pm on Monday 7 May 2018** using the form attached to this guidance.
3. All applicants will be invited to an event hosted by the Vice-Chancellor on 9 July 2018 where the winners will be announced.
4. Winners may be asked to participate in University-wide communications about the Impact awards.
5. All nominees (excluding winners) may be submitted for the Awards in subsequent years, subject to their meeting other relevant eligibility criteria.

# Resources

Further resources to assist you in writing your nomination are available on the REF Impact webpages:

<https://www.ref.admin.cam.ac.uk/impact>

For further information or guidance, please contact Catherine Hurley, Deputy REF Manager (Impact) via email or telephone on 01223 (3)**39201** or any member of the REF Impact Team via email impact@admin.cam.ac.uk