# ESRC Impact Acceleration Account (IAA)

# *Knowledge Exchange Workshop and Dialogue Fund*

#  *Application Form*

Please complete ***ALL 15 SECTIONS*** and send the completed application form to the **Research Strategy Office** by email (researchstrategy@admin.cam.ac.uk). Please review the ESRC Impact Acceleration Account (IAA) Impact Fund Guidance for Applicants before submission.

Please submit a signed machine readable PDF format application as well as a word version of your application.

Deadlines: **these applications are accepted on a rolling basis.**

1. Name of project:
2. Department(s):
3. Academic Contributors *(please list all academic parties who will be involved in the project):*

|  |  |  |
| --- | --- | --- |
|  | Principal Investigator(s) | Co-Applicant(s) |
| Name |  |  |
| Department |  |  |
| Telephone |  |  |
| E-mail Address |  |  |

4. Non-Academic Contributors *(please list all contributors not from HEIs. Please add extra columns or pages if needed):*

|  |  |  |
| --- | --- | --- |
|  | Contributor | Contributor |
| Name |  |  |
| External Partner Organisation |  |  |
| Position |  |  |
| Telephone |  |  |
| E-mail Address |  |  |
| Participation confirmed? |  |  |

5. Timing and duration of project:

6. Background. *Please give a brief summary of the proposed project: the central focus and/or potential themes; how you selected the Contributors; the main roles of the Contributors in this area (max 400 words).*

*7.* Underpinning research. *Please detail any relevant policy, practice or research findings that demonstrate the importance of this proposal.*

8. Aims and Objectives of the proposal:

9. Format. *Please describe the format your workshop/dialogue events will take and explain your choices. How will you ensure a productive two-way exchange between academics and non-academics? (max 200 words)*

10. Outcomes and sustainability. *Explain the potential outcomes and how you will measure the success of the event(s). Explain your next steps and how you plan to ensure the continuation of the collaboration.* *(max 200 words)*

11. Funds requested. *Please give a clear breakdown of the resources requested, up to a maximum of £1,000.*

|  |  |
| --- | --- |
| Total Funds Requested  | £ |
| Travel and Subsistence | £ |
| Venue hire | £ |
| Catering and refreshments | £ |

12. Please specify the project activities which will be supported by the funding:

13. Please indicate how the project addresses the aims of the IAA Impact Fund as set out in the Guidance for Applicants that are relevant to your project (max 150 words per objective):

14. Please explain how you will ensure appropriate ethical oversight of the project is put in place (for example if the project involves human participants, personal data, animal studies or human tissue) (max 150 words):

15. Signature of support from Head of Department

*Please note that impact activities should be completed in accordance with all relevant University Guidelines, including those on* [*Risk Assessment*](https://www.hr.admin.cam.ac.uk/policies-procedures/children-and-vulnerable-adults-safeguarding-policy/risk-assessment-process)*; heads of departments should be satisfied that these obligations have been met.*

|  |  |
| --- | --- |
|  | Head of Department |
| Name (print) |  |
| Signature |  |
| Telephone |  |
| E-mail Address |  |