**University of Cambridge**

**EPSRC Impact Acceleration Account Impact Starter Grant**

**Application Form and Guidance Notes**

This funding is available to support EPSRC-funded academics and researchers with the costs of initial engagement with non-academic research users, assessing the market potential of early stage technologies and short-term impact projects of up to 3 months in duration. Funding can also be used to support short-term industry placements to transfer knowledge from EPSRC funded research.

A maximum of £20K funding per project is available in the following categories:

* Staff time for
  + an impact project at the University, or
  + on secondment to a partner organisation
* Travel/conferences
* Workshops/events
* Public engagement
* Technology road-mapping
* Consultancy for market research/business planning

Applications will be assessed on a competitive basis, and must be submitted to [researchstrategy@admin.cam.ac.uk](mailto:researchstrategy@admin.cam.ac.uk) by the application deadline of 22nd November 2021.

If you are unsure of eligibility please contact [researchstrategy@admin.cam.ac.uk](mailto:researchstrategy@admin.cam.ac.uk)

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| **1 TITLE OF PROPOSAL:** |
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| --- | --- | --- |
| **2 CONTACT DETAILS:** | | |
|  | Principal Investigator | Alternative contact  (if applicable) |
| Name |  |  |
| Department |  |  |
| Telephone |  |  |
| E-mail Address |  |  |

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| **3 SCIENTIFIC BACKGROUND**  Brief details of research underpinning the funding application, referencing EPSRC funding. (max 100 words) |
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| **4 SCOPE**  Please provide a detailed description of the activity which the IAA funding will enable you to undertake. (max 500 words) |
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| **5 OUTCOMES**  What are the expected outcomes and impacts from the funding? How will you measure success? (max 250 words) |
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| **6 ETHICS**  Please explain how you will ensure appropriate ethical oversight of the project is put in place if required (for example if the project involves human participants, personal data, animal studies or human tissue). (max 200 words) |
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**Budget and Signature Form**

**Details of support requested:**

* *This grant application requires a Full Economic Costing (FEC). Please contact your DA/Research Finance Officer for help to complete an X5 costing.*
* ***The award will cover Directly Incurred costs only*** *(not overheads/indirect costs) and the costs should include indexation.*
* *Note that PI costs, student fees, patenting costs and estate costs are ineligible.*

**Proposed start date**

**Duration (max 3 months)**

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| --- | --- | --- | --- |
| **BUDGET:** | | | |
| **Type** | **Description** | **FEC (£)** | **Funder**  **Contribution(£)** |
| Directly Incurred Costs | | |  |
| Staff Costs |  | £ | £ |
| Other (please itemise) |  | £ | £ |
|  |  | £ | £ |
| Directly Allocated Costs | | | |
| Staff Costs | | £ |  |
| Estates | | £ |  |
| Indirects | | £ |  |
| **TOTAL** | | **£** | **£** |

|  |  |  |
| --- | --- | --- |
| **SIGNATURES:** | |  |
| **PRINCIPAL INVESTIGATOR**  I declare that the information given on this form is complete and correct. | | |
| Name (print) | Signature | Date |
| **HEAD OF DEPARTMENT**  I confirm that I have read and support the application. I agree to the research being carried out in my department, and will provide the necessary accommodation and facilities. | | |
| Name (print) | Signature | Date |

**Guidance notes**

**Who can apply**

**Applicants should be academic staff currently employed within a University department, currently or previously in receipt of EPSRC funding.**

**Eligible activity and costs**

**All costs must relate to impact and engagement with non-academic stakeholders. Therefore meetings and events with industry, policy-makers, practitioners and the public are eligible, but purely academic dissemination is not. Costs for academic staff and postdocs are eligible, but not UG or PG students due to EPSRC rules.**

Funding of up to £20 000 per project is available within the following categories of expenditure:

* Staff time for
  + an impact project carried out at the University, or
  + on placement to a partner organisation
* Travel/conferences
* Workshops/events
* Public engagement
* Technology road-mapping
* Consultancy for market research/business planning

All projects must demonstrate a clear link to EPSRC-funded research and have a maximum duration of 3 months.

**Application process**

Potential applicants are encouraged to contact their departmental [Knowledge Transfer Facilitator (KTF)](https://www.research-strategy.admin.cam.ac.uk/epsrc-impact-acceleration-account/knowledge-transfer-facilitators) and/or Cambridge Enterprise where appropriate for advice for submitting an application. If your department does not have a Knowledge Transfer Facilitator, please contact [researchstrategy@admin.cam.ac.uk](mailto:researchstrategy@admin.cam.ac.uk) with any queries.

Please obtain an X5 costing for your proposal from your departmental grants advisor or equivalent.

If the project is a placement/secondment to another organisation, please provide a letter of support confirming the details of their involvement.

Proposals should be emailed to [researchstrategy@admin.cam.ac.uk](mailto:researchstrategy@admin.cam.ac.uk) by the deadline of 22nd November 2021.

Activity should be completed within 12 months of the award date and by 31st March 2022 latest.